

Furniture and Floor Covering Order Form



Show	 25 - 27 January Olympia London	Return By
		4th January 2019

Hall/Stand No.	Company					
Contact Name	Invoice Address					
	Post Code					
Telephone	Fax					
Email	Signature					
VAT No.	Company Reg No.					

To place your order online, please visit <https://ordering.ges.com/000024737> or email your order form to order@ges.com.

To order by phone:
 T: +44 (0) 2476 380 180
 F: +44 (0) 2476 380 221

CODE	QTY	DESCRIPTION	COLOUR	UNIT PRICE	TOTAL
				SUB TOTAL £	
Accidental Damage, Loss or Destruction option is provided to cover 10 times the hire value of the items. If you wish us to provide this option please add 6% of the total, excluding VAT in the space provided.				FLOOR COVERING (if applicable) £	
				ACCIDENTAL DAMAGE (6% of total) £	
				VAT £	
				GRAND TOTAL £	

A cancellation charge will be invoked in respect of cancelled order.

Whilst every effort is made to ensure an exact colour match, we cannot be responsible for varied colour supplied due to the batch production.

If your business is registered in an EU country, you will be charged VAT in accordance with current EU Regulations unless you are able to provide us with a current and valid VAT number.

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PREFERRED LAYING DATE...../...../..... Please round up and state you measurement in metres.

Carpet is supplied on an outright sale and price includes the cost of laying only, however it must be removed (including the fixing tape) at the end of the exhibition by the client or agent. GES can offer a removal service for a small fee.

Please lay carpet:

To Raised Platform Direct to Hall Floor Removal Service 74p per m²

To Floor Flats To Plan Enclosed

N.B these instructions are for carpet laying only. Separate instructions should be given to your stand contractor if floor flats or a raised platform are required. If floor covering is to be laid in a non-rectangular shape, please supply an accurate drawing in the grid provided with full sizes listed or a full-scale plan. This will allow you to make savings by keeping waste to a minimum.

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Secure your order today – call us on +44 (0)2476 380 180

HOW TO PAY

Credit/Debit Card

The quickest and easiest way to pay is by card. Give our team a call today to secure your order.

Tel: +44 (0) 2476 380 180

Bank Transfers

Our UK and international bank transfer details are below. Please remember to quote your invoice number!

Bank Name: NatWest
Bank address: PO Box 4RY, 250 Regent Street, London W1A 4RY
Swift Code: NW BK GB 2L
Account No: 27607275
Sort Code: 56-00-27

Bank transfers from overseas need to quote the following:

IBAN BIC: NW BK GB 2L
IBAN No: GB82NWBK56002727607275

Remittances can be forwarded to remittanceemea@ges.com.

Cheque

If you would like to pay by cheque, please make it payable to Global Experience Specialists (GES) Limited and send to:

Credit Control, GES, Silverstone Drive, Coventry, CV6 6PA

By placing this order, you are agreeing to our terms and conditions. You can view them by following the link below.

Terms and conditions

<https://ges.com/legal/terms-and-conditions>

Privacy policy

<https://ges.com/legal/privacy-policy>